:Weekly Lesson Plans

Teacher: \_T. Moton Date: September 17-21

Course: Integrated Business Applications Period: 2,3,4,6

Curriculum Standard and/or Instructional Objectives:

Instructional Activities/Strategies: Students are to apply COMPUTER skills in WORD PROCESSING, SPREADSHEETS, DATABASE AND INTEGRATION OF ALL SOFTWARE.

DAY ACTIVITY

MATERIALS NEEDED

Textbook: Shelley Cashman Office 2007, flash drive or school fusion

Monday: September 17, CW: students will blog on their weebly sites either I liked the magazine project because… or I did not like the magazine project because…

Tuesday, September 18, CW: Mtype.

Wednesday, September19, continue working on MTP.

Thursday, September20, open house continue working on MTP

Friday, September 21, work on MTP I will check lessons 6-20

Weekly Assessment:

 Assessment Tool (F=Formal; I=Informal)

Projects

Informal assessment ongoing

Check Micro Type Pro

Open book test